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Dr YS PARMAR UNIVERSITY OF HORTICULTURE AND FORESTRY
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DIRECTORATE OF RESEARCH

DIRECTOR RESEARCH

No.UHF/DR/Sale Rate/X-3/2017 (Vol-II)-898-940

Dated : 17/5/23

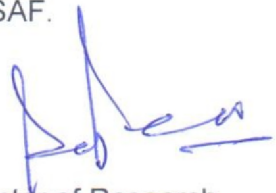
NOTIFICATION

The Hon'ble Vice Chancellor, Dr YS Parmar UH&F, Nauni, Solan has been pleased to revise system for sale of milk produced from the Dairy Unit Department of Silviculture and Agroforestry through Coupons only. The revised system will be initially for a period of three months on trial basis. The coupons for 1 litre and ½ liter quantities in two different colours will be sold to the University employees and campus dwellers only on production of valid identity cards or else allowed by the Dean COF and the same can be had from the Department of Silviculture and Agroforestry from 10:00 AM to 1:00 PM from the 1st to 10th of every month.

The system shall be came into force w.e.f. 15.06.2023 subject to adherence to all the codal formalities and following terms and conditions:

1. A committee comprising of Professor and Head SAF, In-charge Dairy, nominee of the Dean COF and cashier Department of SAF is constituted at the college level for the printing of the coupons and other affairs like checking the milk records and writing off the used milk coupons.
2. The coupons will be printed twice in a year with unique serial numbers with a particular series. The series and unique numbers will be changed at every six month interval.
3. A facsimile stamp of Prof and Head SAF will be applied on each coupon, before sale.
4. The coupons will be strictly non-refundable.
5. The coupons can be purchased for a maximum of 100 liters in a month, however, the quantity of milk would be supplied depending upon the availability only.
6. Coupons once purchased can be taken forward to the next month but their validity would cease once a new series of coupons in different colour combinations starts. However, the leftover coupons if any at that time can be validated at the issuing counter within one month period of the start of the new series. Any revalidation thereafter would not be allowed.
7. The salesman would issue milk to the customers and collect the coupons in return.
8. All the collected coupons after checking their authenticity and arranging in order would be submitted to the office dairy unit for maintaining the records.
9. "CANCELLED" stamp will be applied on each used coupon at dairy unit.

10. The record-keeping and auditing of the coupons would be done as per the existing rules and regulations of the University.
11. The unused coupons i.e. left at the time of closure of the series and used coupons i.e. collected in lieu of cash on account of the sale of milk would be written off after getting the permission of the Dean COF.
12. The written-off coupons would be disposed-off in the presence of a committee constituted by the Dean COF, YSPUHF Nauni.
13. Any quantity of left-over/ surplus milk can be sold to any customers on cash payment under intimation to the committee duly constituted for the purpose by the Dean COF. The income so realized will be deposited in the office of Department of Silviculture and Agroforestry.
14. The sale of milk to consumers having bulk requirements for marriages or other functions on the approved rates would be done after the recommendations of the committee duly constituted for the purpose by the Dean COF. The payment would be received in cash and deposited in the office of Department of SAF.
15. The sale of milk products if any, would be done on cash payment. The income so generated will be deposited in the office of Department of SAF.



Director of Research

Endst.No. Even 898-940 Dated 17/5/23

Dated 16.5.2023

Copy of the above is forwarded to the following for information and further necessary action:

1. All the Statutory Officer, Dr YS Parmar UH&F, Nauni, Solan .
2. The Dean, College of Horticulture and Forestry, Neri/Thunag
3. All the Prof. and Heads/Head of the Deptts, Dr YS Parmar UH&F, Nauni, Solan
4. All the Associate Directors of RHR&TSs/Incharges outstations
5. The Prof. and Head, Deptt. of Silviculture and Agroforestry w.r.t. his Endst.No.UHF/SAF/ESTT/Dairy/2023/-78 dated 17.04.2023.
6. Incharge, CIC, Dr YS Parmar UH&F, Nauni, Solan for uploading the same in University Website
7. The Secretary to Vice Chancellor, Dr YS Parmar UH&F, Nauni, Solan


Director of Research